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Terms and Conditions for the Clinical Excellence Grant awarded by the Region of Southern Denmark - Centres of Clinical Excellence

These terms and conditions apply to Clinical Excellence Grants awarded by The Regional Strategic Council of Research in in the Region of Southern Denmark.

1. Grant Holder and the Administrator

The Grant Holder is the applicant who, based on the grant application, has been selected to receive funding.

The Administrator/ Administrating Institution is the primary institution or organisation with which the Grant Holder is associated.

The Administrator/ Administrating Institution and the Grant Holder may be the same legal entity in certain cases.

2. Disbursement profile and reporting on activities

For applicants awarded a Clinical Excellence Grant it is important to notice that the grant is paid in multiple instalments. The Grant Holder must submit a new payment request in accordance with the release dates and deadlines listed in the Grant Award Letter.

The Grant Award Letter is based on the following disbursement plan:

Year 1	Upon receiving a Clinical Excellence Grant, the Grant Holder submits a payment request for 3.0 million DKK. This amount is to be used for next 2.5 years.
Year 3	After 2.5 years, the Grant Holder is to submit a mid-term report to The Regional Strategic Council of Research. If the Council approves the mid-term report , the Grant Holder can submit the next payment request for another 3.0 million DKK.
Year 5	After 5 years, the Grant Holder is to submit a final report to The Regional Strategic Council of Research in which the research results must appear. If the council approves the final report, the Grant Holder can submit the last payment request for 1.5 million DKK.

The grants payments are made exclusively to the Administrating Institution. The grant can only be distributed over a five-year period unless otherwise agreed.

Once the Grant Period ends any unused funds exceeding 1.000 DKK must be returned to the Region of Southern Denmark.

The Regional Strategic Council of Research reserves the right to request information on financing and management of the project any time during the Grant Period.

The Grant Award Letter states how the financial reporting as well as the mid-term and final report must be submitted to The Regional Strategic Council of Research. This includes templates for the reports.

3. Co-financing

With the grant follows an obligation to obtain equivalent funding from external sources as well as funding from the Grant Holders institution. Upon submitting the required mid-term and final report, the amount of co-financing must be stated.

4. Changes

Any significant change to the grant requires prior written approval from The Regional Strategic Council of Research. The following are examples of significant changes:

- A change in the Grant Period
- A significant deviation in a budget category
- A change in the purpose of the grant as stated in the grant application
- Failure to gain ethical committee approval for the research
- A change of Grant Holder, co-applicant etc.
- A change of any institution and/ or organisation receiving all or part of the grant

Any request for change in the Grant Period must be submitted as early on as possible and no later than one month prior to the expiration date of the Grant Period.

5. Administration of the grant

The Administrating Institution administers the grant. The Administrating Institution is responsible for budgeting, controlling, accounting and auditing of the total grant.

If the grant is shared among multiple institutions, the Grant Holder is responsible for the transfer of the grant to these institutions in accordance with the grants terms and condition.

When the mid-term and final report is submitted, it is the Grant Holders responsibility to obtain and submit accounts from all participating institutions, enterprises and/ or other partners.

No further research funding from the Region of Southern Denmark can be expected during the Grant Period.

6. Research

The Grant Holder is responsible for the intellectual leadership and the overall management of the research and reporting.

The Grant Holder, the Administrating Institution and co-applicants, if any, must comply with all applicable legislation, regulations, standards and ethical norms, including handling of data and [The Danish Code of Conduct for Research Integrity](#).

7. Advisory board

The Grant Holder is to establish an advisory board that will review and ensure the development of the Clinical Excellence Centre during the Grant Period.

Before submitting the mid-term and final report, the Grant Holder must submit reports to the advisory board.

The Grant Holder is expected to contribute with any relevant and requested material as well as make him or herself available for review meetings, interviews, and respond to questionnaires, etc.

8. Mid-term and final report

The Grant Holder is responsible for the preparation of the mid-term and final report. This includes an evaluation of the Clinical Excellence Centre as well as; its development in clinical function, research program, organization, research and the research team as a whole, financing, implementation and communication of research results.

Upon submitting the mid-term and final report to the Regional Strategic Council of Research, the Grant Holder is expected to present the reports to the council.

If The Regional Strategic Council of Research finds that further evaluation is needed in order to approve the mid-term and/ or final report, the international experts who acted as reviewers in the application process will be asked to give their opinion on the mid-term and/ or final report.

9. Dissemination, publicity and communication

The Grant Holder must seek to ensure that any publication resulting from the project supported by the Region of Southern Denmark is made publicly available through Open Access, if the journals permits so.

The Grant Holder also carries a responsibly to publish any research activity and results, in a concise and comprehensible way intended for general public consumption.

Any publication resulting from the project supported by the Region of Southern Denmark must mention that the Region of Southern Denmark has supported the project. This also includes articles and/ or other dealings with the press.

The Regional Strategic Council of Research expects the Grant Holder to initiate **the launch of a website** devoted to the research activity of the Clinical Excellence Centre. The website must be launched prior to the submission of the mid-term report.

10. Disclaimer

If the Grant Holder fails to comply with the terms and conditions that apply to the grant, the Region of Southern Denmark is entitled to reduce, terminate and/ or require that the remaining grant be repaid in full or in part.

11. Contact information

Questions and requests must be addressed to the secretariat for the Regional Strategic Council of Research at e-mail: forskning.sund@rsyd.dk.